



It's Revolutionary!

Teacher Administrative Access: Registration and Login Steps

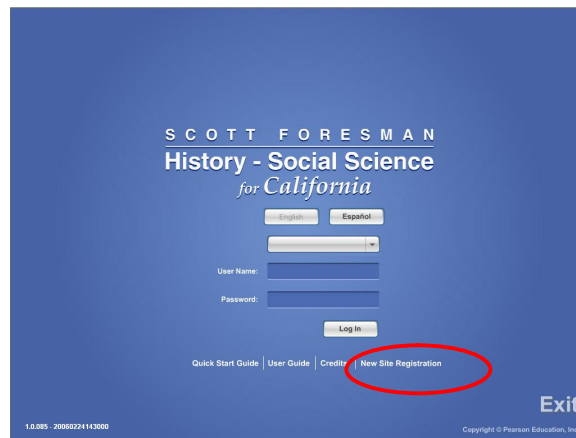
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Teacher Administrative Access: Login

If your school or district has chosen to provide teacher-centered access to the Digital Path, you create and manage usernames and passwords for yourself and for the students in your class.

Site Registration and entry of your User Information must be completed in immediate succession in order to successfully activate the Digital Path. Upon activation, you are given administrative access privileges, so you can effectively manage and protect teacher and student information for your class.

1. Go to <http://www.ca-hss.com> and click on New Site Registration.



The “Register Site” dialogue box will appear. In the dialogue box, enter the Registration Code for your school that has been distributed by the District.



2. Click <OK>

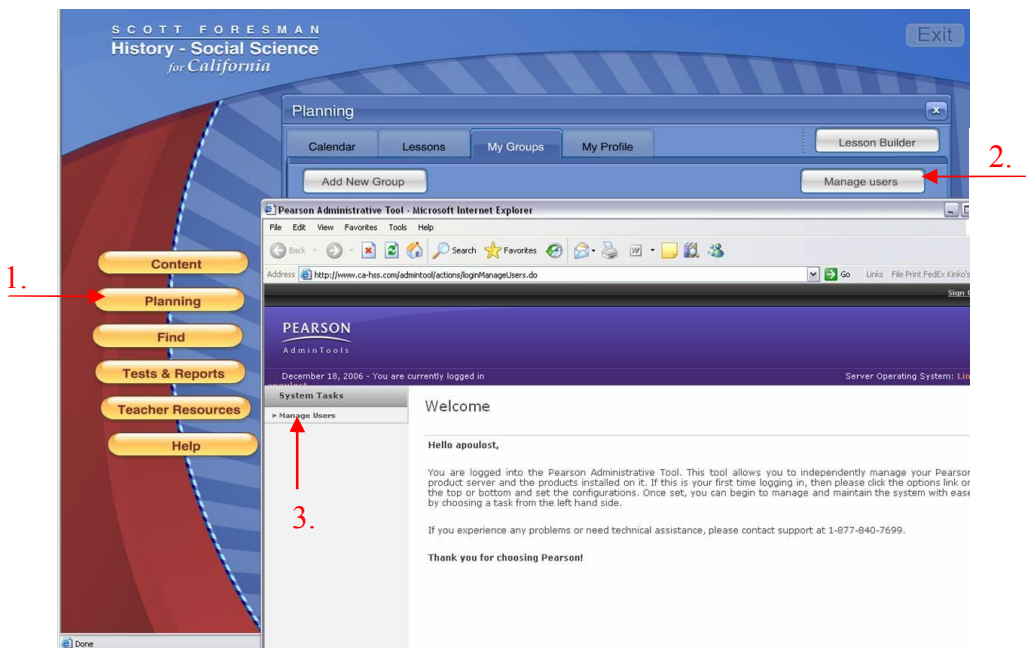
As the system recognizes the number, you will see the My Profile window appear.

1. Enter your user information as requested.
2. Read the End User License Agreement and, if you agree, click on the <Agree> tab.

If any step was either completed incorrectly or if the system does not recognize your information, an error message will appear; otherwise, your registration is complete and you can now add student information!

Teacher Administrative Access: Adding Students

1. From the main navigation menu, select <Planning>
2. Select <Manage Users>, which launches the Pearson AdminTool window
3. From within the AdminTool, select <Manage Users> to add or edit users



Although you will not bulk upload student data, the guidelines for usernames found within the **Rules for Bulk Upload** still apply. Before adding students, you will first need to review these guidelines. This document can be launched from within the AdminTool application, and is posted in the Teachers section of Scott Foresman's California History-Social Science website at <http://www.cahistorysocialscience.com>.